

PASTORS' SCHOOL® ANNOUNCEMENTS FOR STUDENTS OF HAMMOND BAPTIST HIGH SCHOOL

ATTENDANCE

1. Supervisors will have a sign-in sheet on which to take roll each day. Students will be tardy if they arrive after the time they are directed, or no later than 9:00 a.m. Students must sign in and out. Sign-out procedures are identical to the procedures followed at school each day.
2. Upon reporting for work, students are already to be in the proper attire and ready to work.
3. During the day, students are never allowed to leave the church property without Mr. Woosley's or Mr. Moffitt's permission.

DRESS CODE

1. Mrs. Vogel and Mrs. Merhalski have again been asked to see *everything* the girls will be wearing on the church property during Pastors' School and will approve outfits during study hall (orchestra, after school) Monday and Tuesday (3/1-2 and 3/8-9). Thereafter, a girl will need to make an appointment to have her outfit checked, and there is no guarantee that the teachers' schedules will allow for further checking. All checking must be done *at school* and *before* Pastors' School®; penalty for not having an outfit approved: the girl will not be allowed to work in Pastors' School® and will be in classes at H.B.H.S.
2. All of the young ladies' outfits must be approved by Tuesday, March 9.
3. The basic dress code is black pants/skirt with a permanent-pressed, long-sleeved, white shirt/blouse (do not use 100% cotton). The shirt/blouse must be tucked in at all times. For the young ladies, no short blouses that are normally worn untucked may be worn.
4. Black shined shoes. (If they can't be shined, don't wear them. Also, no athletic shoes or boots are permitted.) Young ladies' shoes must be flat dress shoes; no heels are allowed; and natural-colored nylons are required.
5. Young men must wear a solid white T-shirt under their dress shirt.
6. If a garment has belt loops, a belt must be worn.
7. Everyone should have their garments neatly pressed.
8. Students must be in Pastors' School® dress code at all times. Supervisors may not alter this without prior permission from Mr. Woosley or Mr. Moffitt.
9. At no time is anyone allowed to wear frayed, baggy, carpenter, or cargo pants/skirts, or garments with extra pockets, zippers, seams, etc.
10. If you stay on the church property after you have signed out from your post, you must be with your parents and must follow the Wednesday dress guidelines.

BEHAVIOR

1. No dating is allowed at Pastors' School®.
2. No walkie-talkies, skate boards, electronic games, knives, guns, explosives, etc., of any kind are allowed to be brought (or, therefore, used). Bathroom workers may bring board games to play in the break room during the break times. The games must be approved by their supervisors.
3. Students who worked all week at Pastors' School® are to be at the church by 8:45 a.m. on Friday, March 19. Those needing transportation will be bused to the church from the school on Friday morning. Dress in work clothes (jeans/denim skirts), collared shirts/modest tops, and gym shoes. On Friday transportation will be provided for students to and from Hammond Baptist and the church.
4. Violation of any procedures regarding attire, attendance, attitude, dating, effort, etc., may result in a student's being reassigned to school the next day, and the student will receive the appropriate demerits.
5. If the restaurant in which a student is working closes for the day, unless the student is with his or her parents, the student must leave the property.

GENERAL ANNOUNCEMENTS

1. Students must arrange for their own transportation to and from the church.
2. There will be a hair check on Wednesday, March 10. If a young man fails the hair check, he will receive demerits and he must see Mr. Harrell before being allowed to work in Pastors' School® on Monday morning.
3. No one may take a personal day and work in or attend Pastors' School®.
4. Students will earn grade coupons according to the following table. The supervisor will assign a grade for the work done that week. Students that do not show up on Friday will lose a coupon. Students who show up on Friday will receive an additional coupon.

| Grade Earned | Number of Coupons Earned |
|--------------|--------------------------|
| A | 4 |
| B | 3 |
| C | 2 |
| D | 1 |
| F | 0 |

5. Those with secular jobs should ask now for the time off or for a later starting time.
6. Please do not use the week of Pastors' School® to schedule doctor appointments. Use the following week of Spring Break for such purposes.